The British Council for
Therapeutic Interventions With
Children Limited

5 Brayford Square,
London, England,
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www.bctiwc.org/

Minutes of the Meeting held

Thursday November 3rd 2016

Present:
Hazel Colyer (HC) – Chair (skype for 30 mins)
Lynne Souter Anderson (LSA) – professional member
Anne Mayer (AM) - professional member
Mandy Posnett (MP) – professional member
Lorna Lewis (LL) – lay member
Sylvia Lucas (SL) – lay member

In attendance:
Monika Jephcott (MJ) PTUK
Jeff Thomas (JT) PTUK

1. Chair's opening remarks
Chair welcomed everyone to the meeting, especially Mandy Posnett whose first meeting it was. She explained that this would be her final meeting due to recurrence of illness earlier this year. This had also meant that the work programme had not been progressed. This meeting would need to consider the appointment of a new Chair/Vice Chair and develop a more effective programme for 2017. However, this remains within the parameters of the agreed articles of association originally approved by the PSA.

2. Apologies for absence
None

3. Conflict of Interest Declaration
HC reminded members of the requirement to declare any specific conflict of interest for agenda items if necessary. LSA declared membership of the BACP and National Counselling Society.

4. Minutes of meeting held on 17th March 2016
These were agreed as a correct record.

5. Matters arising
Item 9 There was a short discussion about whether the PSA had softened its tone following Chair's letter in August. PTUK had made little progress its negotiations over condition 1 – see item 6 below. Chair left the meeting. LSA took over and LL took the notes.

5.1 Update on Data Protection Policy
The data protection document was due to be reviewed; new regulations were announced in July 2016 which will come into place May 2018 so the document was updated to comply with the new regulations. JT explained that all schools/institutions should have their own Data Protection Policies and registrants need to check the Data Protection Policy of each location they work in to decide whether where they are working has a suitable policy for therapists. Where documentation is inadequate JT has a model Data Protection Policy, which he would encourage therapists to use. This will be available for downloading by registrants. The new Caerus software is being designed to meet the new European General Data Protection Requirements (GDPR), which have been accepted by the UK Government, regardless of the Brexit outcomes. Both of these developments place PTUK well ahead of most other professional organisations.

The Parental Consent Form was discussed by the Council and it is the opinion of the Council that the ICO regulations must be adhered to. The form will be available to all parents. Therapists will explain it in a way that will be clearly understood.

6. PSA Annual review & accreditation of PTUK assured register Feb 2016
At its inception the PSA originally approved the purpose and structure in 2012 of the BCTIWC and PTUK would continue to argue for the need for all BCTIWC's activities to be judged within this context.

JT informed Council that the PSA has drawn up a paper about future health regulation. PTUK is taking part in consultations. Its current developments are generally in line with the paper's recommendations.

7. Registrants' revalidation 2016/17 & Arrangements for 2017
JT reported that **t**here were 1709 registrants at the date of the Council meeting which left 6% of registrants not renewing. Council were heartened to see the number of therapists renewing their registration and thought that an attrition rate of 6% compares very favourably with other professional rates in the education and health sector.

JT reported that from February 2017, for next year's registration, therapists will be able to continue to use Excel. However they are highly recommended to use the new version of Caerus.

As a Council we have looked at the accreditation conditions which have been set by the PSA. We have listened to the briefing of the revalidation of 2016 and 2017 and think we have suitably scrutinised the briefing given by JT.

It was recommended by Council that training sessions are offered to registrants to enable them to use Caerus for revalidation and to ensure they can see all that it will offer.

8. Policy review programme
The Council reviewed the schedule for the review of policies and brought forward the date for the Fitness to Practice review and agreed the schedule for the rest of the policies.

9. Financial Report
HC reported that the balance at the bank at BCTIWC year-end (29th February) was £2293.87p. Current balance at 04.10.16 £3004.94 (A cash injection of £3000 had been added)

The accounts had been audited and no corporation tax was payable.

10. Appointment of new Chair / Vice Chair
HC had been in discussion with PTUK about a replacement Chair and MJ had spoken to a possible candidate and had also arranged to speak to a possible replacement after the meeting. At the meeting Lorna Lewis was asked if she would consider it and agreed. *

11. Any other business
11.1 MJ informed Council that, on November 14th, Leeds Beckett University will validate an additional APAC Counselling Children and Young People diploma at level 6 for already qualified counsellors who want to be trained to work with children. The new course is an adaptation of the main elements of the Pg. Cert course and also includes some elements of the PgDip including working with groups. There would be 2 routes to the title i.e. doing the APAC Pg. Cert and Dip and the 7 days conversion to talking therapies with YP and the new Level 6 Dip for already qualified counsellors. The new course is 1 yr i.e. 15 days face to face with 50 hrs of clinical practice and clinical supervision at ratio 1:6

She explained that the new title has been very much supported as there is at the moment no distinction in title with BACP between adult or children services and it would support PTUK's aim to make it easier for parents/public to find the appropriate therapist for their children and give them a choice also between child psychotherapists, play therapists or counsellors trained to work with children. Council saw this a positive step forwards **

11.2 SL said that, for personal reasons, she wished to step down from the Council in the near future, but she will stay to support LL until a permanent Chair is appointed. She was thanked for her contribution which was much valued.

11.3 This meeting was Anne Meyer's last and she was warmly thanked for her contribution to getting BCTIWC to the place where it is now.

11.4 MJ voiced her thanks to HC for everything she has done to develop the Council and PTUK and she said that HC has been an inspiration to their work.

12. Date of next meeting
Thursday 16 March 2017 10.30 at 24 Elm Quay Court

Postscript* LL has subsequently been appointed and will take the agenda forward over the next 6 months. It is accepted that the work plan is delayed due to unforeseen serious illness.

Addendum to the minute 11.1 above
11.1 CYP Certificate**
During the meeting, Council had not checked that the practice standards were the same in new level 6 diploma. This is a key BCTIWC function since the university only validates the academic elements. It was followed up with PTUK electronically and assurance received and accepted by all Council members that the practice standards for both programmes were in accord with those previously approved in 2014. The Council is therefore happy to approve.