The British Council for
Therapeutic Interventions With
Children Limited

5 Brayford Square,
London, England,
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www.bctiwc.org

Minutes of the Meeting held on Thursday October 15th 2015

Present:
Hazel Colyer (HC) – Chair
Lynne Souter Anderson (LSA) – professional member
Anne Mayer (AM) - professional member
Lorna Lewis (LL) – lay member

In attendance:
Monika Jephcott (MJ) PTUK
Jeff Thomas (JT) PTUK

1. Welcome & Chair's opening remarks
Chair welcomed everyone to the meeting, with a special welcome to Lynne Souter Anderson and Lorna Lewis, whose first meeting it was.

2. Apologies for absence
HC had not heard from Sylvia Lucas

3. Conflict of Interest Declaration
HC reminded members of the requirement to declare an interest for specific items if necessary.

4. Minutes of meeting held on 26th March 2015
These were agreed as correct record.

5. Matters arising
5.1 2015 registrants' revalidation process
At the present time, the total number of registrants is 1531, which is an increase of 62 on the December 2014 figure. 68% had renewed their registration by the end of February 2015 and the majority (79%) had used CAERUS, the Excel electronic submission system. The number of registrants who had not revalidated was 141. This number includes retirements, play therapists that have temporarily stopped practising, and those who chose not to revalidate following the introduction of the stratified process.

Council was pleased to hear that the split between those registrants who attained the minimum standards and those with full attainment was 44% to 55% respectively and that two thirds of those with minimum attainment had met 3 out of 4. AM asked for further justification of the requirement for session data. JT explained that the purpose was to identify best practice and enable PTUK to

build up the evidence base for play therapy interventions as befits the role of professional body/regulator.
5.2 Process for removal from the PTUK register
PTUK has introduced a second procedure, 'voluntary de-registration', which permits individuals to withdraw themselves without prejudice.

5.3 Terms of reference for accreditation panels
These were approved.

6. Financial Report
HC reported that the annual accounts for 2014/15 had been prepared by Kemp, Carr Brown Ltd and posted on the Companies House website. No corporation tax is payable. Council agreed to change the company's registered address to that of the Chair.

7. 2016 Registrants' Revalidation Process
There would be no changes for 2016; however, from February 2017 it is intended to implement the direct use of Access by registrants, which would be simpler for both registrants and office staff. JT informed Council that PTUK will give the programme to registrants and also offer to convert Excel submissions and return them to registrants in the first instance.

Council were mindful of previous controversies about the introduction of CAERUS and asked PTUK how this would be communicated to registrants. They reminded PTUK that registrants must be kept fully informed at each stage of the change process, using all relevant media.

8. PSA annual review & accreditation of PTUK assured register 2015 (document attached)
8.1 To note successful outcome
8.2 Matters for BCTIWC
There were 2 learning points from the 2015 annual review and accreditation process;

- Review PTUK's communication with registrants about revalidation process
  This was seen as an ongoing part of the BCTIWC's role. Council had seen and discussed all the documentation sent to registrants and professional members had heard presentations. The Council will continue to monitor this closely.

- Oversight programme to ensure regular scrutiny of PTUK functions
  It was agreed to put together an oversight programme, to include policy review. The Chair would also prepare an annual report that can be appended to the annual review documentation.

8.3 Changes for 2016
JT reported that the PSA intended to streamline the process for 2016, but there was no detail as yet. There is a user group; the ARs' Collaborative Partners Group who are meeting regularly to feedback to the PSA.

9. Confidence in PTUK leadership of the AR
The Council considered whether the outcome of the recent professional conduct hearing between BACP and Monika Jephcott (MJ) had any implications for the BCTIWC. The outcome of the hearing was that MJ's membership of BACP has been withdrawn and, because she is the CEO of PTUK, the PSA had requested BCTIWC to review the matter and assure itself about PTUK's leadership and its capacity to inspire confidence in its ability to manage the register effectively.

The Council received a written submission from PTUK and heard from MJ. Discussion centred on the following points:

- The relationship between MJ and the BACP appears complex with many threads and there has been deterioration over time. There are both personal and professional elements within it.
- Monika Jephcott accepts that mistakes were made and has taken steps to remedy these.
- Professional members of the BCTIWC were clear in their view that MJ's passion and commitment to promoting the highest standards of play therapy for vulnerable children were never in doubt.
- Lay members had not seen or heard anything from MJ to give cause for concern in relation to their confidence PTUK's leadership and management of the AR.

Council affirmed its confidence in PTUK's leadership and its capacity to manage the register effectively.

10. Any other business
None

11. Date of next meeting
Thursday 17th March 10.30am