The British Council for
Therapeutic Interventions With
Children Limited

5 Brayford Square,
London, England,
E1 0SG
www.bctiwc.org/

Minutes of the Meeting held on Thursday October 23rd 2014

Present:
Hazel Colyer (HC) – Chair
Janet Butler (JB) – professional member
Anne Mayer (AM) - professional member

In attendance:
Monika Jephcott (MJ) PTUK
Jeff Thomas (JT) PTUK

1. Welcome & Chair's opening remarks
Chair welcomed everyone to the meeting

2. Apologies for absence
Noyona Chandra

3. Minutes of meeting held on 10th April 2014
These were agreed as correct record

4. Matters arising (not on agenda)
None

5. Financial Report
The account had been opened in October 2013 with a balance of £5000. During the year members had been paid for attendance at accreditation meetings plus reasonable out of pocket expenses. The Chair had also been paid for additional work done in relation to administration and audit.
The present balance at the bank is £2190.01. It was agreed to transfer an additional £3000 from PTUK. **Action JT**

6. BCTIWC accreditation of APAC Certificate in Counselling Children & Young People
6.1 to consider APAC response (paper attached)
Council discussed the response from MJ and asked for a revised copy of the course outline to be made available within 4 weeks, together with a copy of the publicity for the next course. MJ requested that Council wait to see a copy of participants' information at the next meeting. This was agreed. **Action MJ**

6.2 The course had run successfully in June. Following evaluation it had been decided to increase the number of days to 7; to include more time for practice. There will also be a follow up day when participants will give a case presentation.

6.3 JT reported that the PSA had refused PTUK's application for the grade 'Counsellor of Children and Young People to be added to the Register. PTUK had argued that the course had new competences that integrated play and talking therapies and therefore should be accepted as a discrete title. At a recent meeting between the PTUK directors and the PSA, a compromise had been proposed whereby a 'therapy offered' category would be added to registrants details so that potential clients could search the register for a therapist with a qualification in counselling children and young people. Council fully supported this proposal and agreed that it would be a valuable addition to the register in terms of public protection.

7. Renewal of Accreditation of PTUK Assured Voluntary Register

JT gave Council the background to the condition regarding communications with stakeholders and explained that PTUK had addressed the issue within 48 hours and was being careful to ensure that there would be no repetition.

Council discussed the second learning point; that PTUK should work with it to improve its scrutiny process in all areas where conflicts of interest may arise, including but not limited to PTUK's accreditation of courses delivered by APAC. Council is mindful of potential conflicts of interest and utilises a scrutiny process that is based on the university validation process. It was agreed to write to the PSA to seek further clarification on this point. It was also agreed that a conflict of interest declaration should be added to the agenda.

Action HC

With regard to learning point 3, Council agreed to provide an independent, lay perspective on PTUK's assessment of risk if required. **Action JT/HC**

8. Audit of PTUK register for 2014

8.1 Report of Chair's visit on 1st October 2014.

This had been circulated. It was noted that the concerns raised about trainee supervisors would be addressed at supervisors' renewal in November 2014.

JT described the ongoing development of the CAERUS spreadsheets for electronic submission of renewals. For 2015, there would be additional functionality permitting the recording of anonymised client information, location, SDQ data and activities undertaken in sessions. PTUK was also recommending that registrants should carry out a triennial client care (parent satisfaction) survey and requesting data about educational attainment.

The approach to CPD had changed to a more qualitative focus with registrants justifying the usefulness to their professional development of what they had done.

It was hoped that, eventually, all registrants would use CAERUS, but acknowledged that it remains a work in progress.

8.2 Analysis of incomplete renewals (April 2014 Minutes item 7)

JT presented a spreadsheet demonstrating numbers of individuals who had not renewed in specific categories. It demonstrated that there were 11 members, 10 practitioners and 43 trainees who had not renewed. This comprised 5% of the 2013 numbers. These would be investigated further.

9. PTUK Directors' Report (MJ/JT)

There was nothing further to report.

10. Recruitment of lay member
The Chair proposed Sylvia Lucas who is a former primary school head teacher with considerable experience and understanding of the needs of children and young people. This was unanimously agreed.

11. Any other business
None

12. Date of next meeting
TBA