The British Council for
Therapeutic Interventions With
Children Limited

5 Brayford Square,
London, England,
E1 0SG
www.bctiwc.org

Minutes of the Meeting held

Monday 4th March 2024 at 9.00am via Teams

Present:
Helen Tozer (HT) – Chair-lay member
Lorna Lewis (LL) – Lay member
Anna Doherty (AD) – lay member

In attendance:
Monika Jephcott (MJ) PTUK CEO
Maria Bayne (MB) PTUK Operations Director
Rochelle Rajan (RR) PTUK Executive Director, Registrar

1. Welcome & Chair's opening remarks
The Chair welcomed everyone to the meeting and thanked MB for setting up the Teams link.

2. Apologies for absence
Evelyn Saunders (ES) – professional member was unable to attend due to work commitments.

3. Conflict of Interest declaration
HT reminded members of the requirement to declare any specific conflict of interest for agenda items. No new conflicts of interest were declared.

AD has been updating our new Conflict of Interest policy, which includes a register of interests to list any potential conflicts. All BCTIWC members will be contacted before the next meeting to confirm any interests for the register.

4. Minutes of meeting held on 11th October 2023
These were agreed to be a correct record.

5. Matters arising
AD confirms her appointment as Designated Safeguarding Lead. She is renewing her DSL Level 3 training next week and will forward the certificates to HT to have on file.

6. PTUK Registrar Report
RR briefed members on her recent meetings and communication with the PSA. The PSA has confirmed PTUK's re-accreditation. RR plans to meet with the PSA regularly ahead of the next full accreditation in September 2024, which takes place every 3 years and includes a full review of all 9 standards. HT will reach out to the PSA to clarify if they are expecting the BCTIWC annual report to be extended in light of the full re-accreditation.

HT reminds members that BCTIWC released a statement on our website in November 2023 to clarify the relationship between the PTUK and BCTIWC, as recommended by the PSA. HT will re-circulate the statement to all members together with these minutes.

MJ thanks RR, MB and all those involved with the PTUK re-accreditation for all their hard work and perseverance.

The Equality, Diversity and Inclusion (EDI) Committee continues to meet monthly and will be represented at the PTUK Annual Conference again this year. Members have continued to be engaged in the committee's work and membership retention has been really good.

8. PTUK Directors' Report (MJ)

The revalidation process for Play Therapists continues to improve and MJ expresses her gratitude for all staff involved for the work they have put into streamlining this process. The revalidation window closes on March 31, 2024. Early indications are that the membership continues to grow with a low attrition rate.

MJ wanted to express her appreciation of MB's dedication, commitment and hard work over the past few years. MJ stated how grateful she is that MB has held the team together and supported staff amidst all the changes and challenges since 2020. MJ also praised the entire clinical team for their unwavering support and to the new Course Directors for their energy and enthusiasm.

MJ conveyed her appreciation for RR, the knowledge and passion she has brought to the board of directors and the new conversations around equality, diversity and inclusion that RR has brought to PTUK.

Preparations and registrations for the 2024 Annual Conference on Saturday 22nd June are going well, with registrations already exceeding expectations. The topic will be 'Helping to make meaning out of loss' with Rachel Tegg from Child Bereavement UK as the Keynote Speaker. This topic has been strongly welcomed by members and PTUK has selected a number of workshops from a range of practitioners keen to share their related expertise. The feedback from members is that it has been hard to choose one workshop due to there being such a strong selection!

MJ attended the Play Therapy Indonesia Conference 2023 in November and was presented with an award of appreciation by Play Therapy Indonesia. PTUK are looking forward to supporting PTI with the Play Therapy Asia Conference in October 2024.

9. BCTIWC chair's Report

HT updated members on the ongoing recruitment search for a new professional member. HT will update the closing date on the job description and re-circulate for distribution.

Members agree to continue to also search for an additional lay member to share the workload and increase our ability to make meetings quorate.

HT thanks AB for the time and energy she has put into updating the BCTIWC conflict of interest policy. This will be circulated with members once finalised.

HT updated members that she is in the process of submitting the 2023-2024 BCTIWC accounts with the new accountant.

10. Date of next meeting

The next BCTIWC meeting is scheduled for Monday 7th 11am October.