The British Council for
Therapeutic Interventions
With Children Limited
5 Brayford Square,
London, England,
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www.bctiwc.org

Minutes of the Meeting held

Thursday March 23rd 2023 via Zoom

Present:
Helen Tozer (HT) – Chair-lay member
Rachel Morse (RM) – professional member
Evelyn Saunders (ES) – professional member
Lorna Lewis (LL) – lay member
Anna Doherty (AD) – lay member

In attendance:
Monika Jephcott (MJ) PTUK
Alun John (AJ) PTUK Registrar
Maria Bayne (MB) Operations Director

1. **Chair's opening remarks**
   The new Chair welcomed everyone to the meeting.

2. **Apologies for absence**
   Eileen Braham (EB) Clinical Director
   Michelle Childs (MC) Lay Member

3. **Conflict of Interest Declaration**
   HT reminded members of the requirement to declare any specific conflict of interest for agenda items. There were none.

4. **Minutes of meeting held on October 6th 2023**
   These were agreed as a correct record.

5. **Matters arising**
   HT gave an update on the handover process of chair responsibilities and her upcoming priorities. HT thanked LL for her assistance and hard work

in this process. The BCTIWC now has an independently administered website. HT clarified that MC is unable to share the chairing responsibilities and that HT will be the sole chair of BCTIWC. We are in the process of clarifying whether MC can attend future meetings as a lay member. MJ and LL thanked HT for taking over the responsibility for chairing the BCTIWC.

1. **PTUK Registrar's Report (AJ)**
   AJ gave an update on the PTUK membership revalidation. The membership has grown over the past year, with revalidation still open until the end of April 2023. This includes international members from countries such as South Africa, Poland, Indonesia, and China. The attrition rate of members continues to improve.

   AJ reported that the revalidation process was much smoother than in previous years thanks to improvements and hard work by both the admin and clinical team. AJ is receiving positive feedback from members.

2. **PTUK Directors Report (MJ)**
   MJ reported that the office team and clinical team continue to work well together and are making improvements to the way they communicate. MJ described MB's work with the teams, and the membership in particular, as amazing and thanked her for continued efforts. The re-accreditation of PTUK with the PSA is still in progress.

   MB praised the team for all their hard work with the membership revalidation process which began in December 2022 and has been updated for this year. The process is now more robust with more qualitative assurance and clinical governance, as well as being a more efficient process for members to complete. The register is being kept open to the end of April 2023 to help members cope with the new process.

   ES and MJ agreed that there is a continued need for more supervisors. PTUK has discussed this recently and are looking into solutions to widen the pool of available supervisors.

   PTUK is looking forward to the 25th anniversary Annual Conference in Daventry on the 17th June. Paris Goodyear-Brown will be delivering a Keynote Address and a 3 day TraumaPlay course. There are just a few

places left on the TraumaPlay course and tickets for the Annual Conference are selling quickly.

PTUK is continuing to meet every quarter with the Chair and Deputy Chair of BAPT.

PTUK has been awarded The Choice award by the PSA for continued work to collect evaluation data from Play Therapy sessions.

3. **BCTIWC Annual Report**
   LL has submitted the 2022 BCTIWC Annual Report to the PSA to support PTUK's re-accreditation process.

   The next Annual Report will be due in September 2023. The PSA has recommended a strengthening of the independence and robustness of the BCTIWC's mechanisms for oversight of PTUK.

   MJ and LL recommended that the 2023 BCTIWC Annual Report should clarify the connection between the PTUK and the APAC and the steps taken to separate the two organisations. We agreed to review the BCTIWC memorandum and the BCTIWC complaints procedure before the next Annual Report. HT will meet with the PSA to discuss this once the ongoing PTUK's re-accreditation process has been completed. The BCTIWC will then meet with PTUK to discuss before the next Annual report.

   It was agreed that the BCTIWC should recruit more lay members.

1. **Any other business**
   None.

1. **Date of next meeting**
   This was set for Thursday 5th October 2023 at 10am. HT to circulate a link nearer the time.

N.B. This meeting was quorate as a majority of lay members were present.