The British Council for
Therapeutic Interventions With
Children Limited
5 Brayford Square,
London, England,
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www.bctiwc.org

Minutes of the Meeting held

Thursday November 4th 2021 by Zoom

Present:
Lorna Lewis (LL) – Chair-lay member
Lynne Souter Anderson (LSA) – professional member
Evelyn Saunders (ES) – professional member
Rachel Morse (RM) – professional member
Christine Truelove (CT) – lay member
Anna Doherty (AD) – lay member
Keith Lampard (KL) - lay member
In attendance:
Monika Jephcott (MJ) PTUK
Alun John (AJ) PTUK Registrar
Eileen Braham (EB) Clinical Director
Maria Bayne (MB) Operations Manager

1. **Chair's opening remarks**
   Chair welcomed everyone to the meeting, especially RM, ES, MB, and AJ as it was their first meeting with BCTIWC and they introduced themselves.

2. **Apologies for absence**
   None

3. **Conflict of Interest Declaration**
   LL reminded members of the requirement to declare any specific conflict of interest for agenda items. LSA declared membership of the National Counselling Society.

4. **Minutes of meeting held on 3.2.21**
   These were agreed as a correct record.

5. **Matters arising**
   None

6. **TrailBlazer update**
   EB gave us details about the TrailBlazer (employer led) apprenticeship scheme.

7. **Level 5 Course**
   Level 5 Course: Developing Emotional Well-Being in Children and Adolescents.

   During consultations with the Play Therapy apprenticeship employer group it was identified that the entry requirements for APACs Post Graduate Level 7 Play Therapy Apprenticeship could not be met by many possible applicants. APAC therefore decided to introduce a level 5 course to upskill the workforce. LSA was approached to see if she could write such a course. LSA agreed to write the course as a Customised Qualification, at Level 5.

8. **PTUK Directors Report (MJ)**
   MJ thanked MB for the way she had re-organised the office for PTUK and APAC and the systems she has put in place.
   MJ thanked the operations manager and her team for organising a revised and more efficient system for the revalidation process.
   Fortuna, the new record management system that has replaced CAERUS, collects all data, not only to be available for auditing registrants practice but it also provides the data for research the outcomes of which all registrants benefit from. The data that is used for auditing and research excludes access to any personal information that is in the system. Access to the data for analysing the above is a cloud system that stores all personal details securely. The PTUK office has become as paper-less as possible. Any remaining paper work is in a separate secure storage unit.
   PTUK spends a lot of time and effort working on a political level through political advisors. MJ wished to record her thanks to Sophia O'Neill who has been liaising with political advisors and writing papers for their use. Sophia has also been regularly writing articles for the use of magazines that focus on children and their mental health.
   The criticism of Play Therapy in Coronation Street has been successfully used as an opportunity to correct the public image and to promote play therapy as an essential intervention for children and young people.

PTUK Registrar's Report

PTUK's register seems to be growing fast after the covid pandemic. The attrition rate of ten per cent has stayed stable. AJ reported that communication means with the registrants have been proficiently managed and serviced and that the Clinical Team has enhanced communications throughout PTUK with weekly Clinical Team meetings, monthly meetings for Course Directors, three monthly membership meetings and a Diversity Group who meet monthly.

The PTUK Facebook page is managed by Emma Wood who sends messages regularly for registrants.

9. **Any other business**

   This will be LSA's last meeting due to work commitments and she commented that it is amazing for her to reflect on the growth of PTUK in 20 years, and that the way PTUK has moved forward she found wholesome and heartening.

10. **Date of next meeting**

    To be arranged

N.B. This meeting was quorate as a majority of lay members were present.