The British Council for Therapeutic Interventions With Children Limited

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Minutes of the Meeting held

Thursday 16 March 2017 at 39, Elm Quay Court, London SW8

Present:
Lorna Lewis (LL) – Chair
Lynne Souter Anderson (LSA) – professional member
Mandy Posnett (MP) – professional member
Sylvia Lucas (SL) – lay member
Penny Smitherman (PS) – lay member
Christine Truelove (CT) – lay member

In attendance:
Monika Jephcott (MJ) PTUK
Jeff Thomas (JT) PTUK
Evelyn Saunders (ES) - Observer
Julie Burton (JB) - Observer

1. Chair's opening remarks
Chair welcomed everyone to the meeting, including PS and CT who were attending their first meeting. ES and JB were introduced to Council and they were welcomed and invited to respond to items if they wished.

2. Apologies for absence
None

3. Conflict of Interest Declaration
LL reminded members of the requirement to declare any specific conflict of interest for agenda items if necessary. LSA declared membership of the BACP, AST and The National Counselling Society but she feels able to keep a balance of interest.

4. Minutes of meeting held on Thursday November 3 2016
Agreed

5. Matters arising
LSA asked about which policies are being reviewed in the forthcoming year. It was agreed that the list of policies would be circulated to all members.

6. PTUK Directors Report (MJ/JT)
JT/MJ reported that overall registration had gone well and had been more effective than last year with only a 7% attrition rate. MJ had needed to spend a lot of time "chasing" and reminding a few registrants that re-validation was needed. Following discussion Council recommended that the Revalidation Policy is revised particularly concerning re-instatement to the register for those who failed to meet the revalidation date of February 1st be put in place and publicised for February 2018.

JT was invited with representatives from BAPT and ACP to a meeting with Karen Smith, Marketing Officer with the PSA for preliminary discussions about the objective for every Primary School to have access to a therapeutic practitioner and how this could be achieved.

JT attended a Data Protection Conference to look at the new General Data Protection Regulation requirements to be out into place by May 2018. These are details that will affect PTUK and registrants.

(a) Data Access Requests must be responded to within 48 hours, checks must be made that these are genuine requests.
(b) If a computer is breached or data is lost everyone whose data had been held should be notified within 48 hours, this function is being built into New Caerus 2017.
(c) If registrants need to send information to anyone else a data protection protocol specifying the terms of use of the data by the other party must be used, this facility will also be built into New Caerus 2017.

JT has a few problems with the development of NEW Caerus 2017, but it is hoped to send out the new version by the end of March.

JT explained to Council about a new scheme that JB is trialling and she talked about her experience. Council recognises that that this could be a useful way forward for PTUK registrants to consider. If JB's pioneering is successful, it could be a blueprint that other registrants could follow.

7. Review of SYE document sent to PSA
The document was discussed at length and JT will respond with a summary that was agreed with Council.

8. Recognition of a registrant's credentials for the new title: Certified Creative Arts Counsellor of Children and Young People
Council looked at the 3 ways registrants can achieve this title. Council looked at one registrant's entrance qualifications for applying. Council decided that the post qualifying 7 day course was needed and that the 3 ways previously set out should be adhered to in all cases.

9. Any Other Business
Sylvia thanked everyone for the insight she has gained from being a Council member and wished everyone well for the future.

10. Date of next meeting

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Thursday 28 September 2017 10.30 at 39 Elm Quay Court

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