



**The British Council for
Therapeutic Interventions With
Children Limited**

**18 Fairleas
Sittingbourne
Kent
ME10 4LS
www.bctiwc.org/**

Minutes of the Meeting held

Thursday 17 March 2017 at 24, Elm Quay Court, London SW8

Present:

Lorna Lewis (LL) – Chair
Lynne Souter Anderson (LSA) – professional member
Mandy Posnett (MP) – professional member
Sylvia Lucas (SL) – lay member
Penny Hammond (PH) – lay member
Christine Truelove (CT) – lay member

In attendance:

Monika Jephcott (MJ) PTUK
Jeff Thomas (JT) PTUK
Evelyn Saunders (ES) (Play Therapist, Supervisor and Course Director?) (Observers)
Julie Burton (JB) (Play Therapist, Supervisor and Course Director?) (Observers)

1. Chair's opening remarks

Chair welcomed everyone to the meeting, including PH and CT who were attending their first meeting. ES and JB were introduced to Council and they were welcomed and invited to respond to items if they wished.

2. Apologies for absence

None

3. Conflict of Interest Declaration

LL reminded members of the requirement to declare any specific conflict of interest for agenda items if necessary. LSA declared membership of the BACP, AST and The National Counselling Society but she feels able to keep a balance of interest.

4. Minutes of meeting held on Thursday November 3 2016

Agreed

5. Matters arising

LS asked about which policies are being reviewed. It was agreed that the list of policies would be circulated to all members.

6. PTUK Directors Report (MJ/JT)

JT/MJ reported that overall registration had gone well and had been a more effective than last year with only [redacted] registrants not re-registering which is a 7% attrition rate. MJ had needed to spend a lot of time “chasing” and reminding a few registrants that re-validation was needed. Following discussion Council recommended that a Renewal Policy concerning re-instatement to the register for those who failed to meet the revalidation date of February 1st. be put in place and publicised for February 2018.

JT was invited with representatives from BAPT and ACP to a meeting with Karen Smith, Marketing Officer with the PSA for preliminary discussions about the objective for every Primary School to have access to a therapeutic practitioner and how this could be achieved.

JT attended a Data Protection Conference to look at the new General Data Protection Regulation requirements to be out into place by May 2018. These are details that will affect PTUK and registrants.

- (a) Data Access Requests must be responded to within 48 hours, checks must be made that these are genuine requests.
- (b) If a computer is breached or data is lost everyone whose data had been held should be notified within 48 hours, this function is being built into New Caerus 2017.
- (c) If registrants need to send information to anyone else a data protection protocol specifying the terms of use of the data by the other party must be used, this facility will also be built into New Caerus 2017.

JT has a few problems with the development of NEW Caerus 2017, but it is hoped to send out the new version by the end of March.

JT explained to Council about [redacted] scheme.

JB is trialling this in the [redacted] and she talked about her experience. Council recognises that that this could be a useful way forward for PTUK registrants to consider. If JB's pioneering is successful, it could be a blueprint that other registrants could follow.

7. Review of SYE document sent to PSA

The document was discussed at length and JT will respond with a summary that was agreed with Council.

8. Recognition of a registrants credentials for the new title: Certified Creative Arts Counsellor of Children and Young People

Council looked at the 3 ways registrants can achieve this title.

Council looked at a registrant's entrance qualifications for applying. Council decided that the post qualifying 7 day course was needed and that the 3 ways previously set out should be adhered to in all cases.

9. Any Other Business

Sylvia thanked everyone for the insight she has gained from being a Council member and wished everyone well for the future.

10. Date of next meeting

Thursday 28 September 2017 10.30 at 39 Elm Quay Court